



CITY OF HOUSTON

Job Posting

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| 1 | <i>Applications accepted from:</i> ALL PERSONS INTERESTED |
| 2 | <i>Job Classification</i> SUPERVISING ENGINEER |
| 3 | <i>Posting Number</i> PN# 110579 |
| 4 | <i>Department</i> Department of Public Works & Engineering |
| 5 | <i>Division</i> Public Utilities Division |
| 6 | <i>Section</i> Wastewater Operation Branch |
| 7 | <i>Reporting Location</i> 611 Walker* |
| 8 | <i>Workdays & Hours</i> M - F, 7:30 a.m. – 4:30 p.m.* |
| | *Subject to change |
| 9 | <u>DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS</u> Supervises, coordinates and manages a variety of engineering activities and personnel to identify, evaluate, manage and rehabilitate various wastewater facilities. Provides technical guidance and training to operations staff. Provides technical analysis and information to develop solutions to improve wastewater systems. Reviews proposed improvements to lift stations and provide review support of CIP design projects. Coordinates numerous CIP construction projects for wastewater operations to ensure project compliance and acceptance. Negotiates and manages construction/service/repair contracts, evaluates bid documents and recommends selection for bid awards. Conducts on site project inspections and investigation. Responds to inquiries by department, consultants, agencies and the general public. |
| 10 | <u>WORKING CONDITIONS</u> There are occasional minor discomforts from exposure to less-than-optimal temperature and air conditions. The position may involve dealing with modestly unpleasant situations, as with occasional exposure to office chemicals and/or extensive use of a video display terminal. |
| 11 | <u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires Bachelor’s degree in Mechanical/Electrical/Civil Engineering and/or Computer Science. |
| 12 | <u>MINIMUM EXPERIENCE REQUIREMENTS</u> Six (6) years of active practice in engineering work after graduation from an approved curriculum in engineering, with two of the years as a licensed Professional Engineer, are required. |
| 13 | <u>MINIMUM LICENSE REQUIREMENTS</u> Requires registration as a Professional Engineer in the State of Texas. A valid Texas Driver’s License and compliance with the City of Houston’s policy on driving (AP 2-2). |
| 14 | <u>PREFERENCES</u> Preference will be given to applicants with experience in Automations and Electrical systems, SCADA systems, and computer applications as well as process engineering involving wastewater plant and lift stations maintenance, design, and management of CIP. |
| 15 | <u>SELECTION/SKILLS TESTS REQUIRED</u> None However, the Department may administer a skill assessment evaluation. |
| 16 | <u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test. |
| 17 | <u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 29 \$ 1,885 - \$2,827 Biweekly \$49,010 - \$73,502 Annually</div> |
| 18 | <u>OPENING DATE</u> May 24, 2006 |
| 19 | <u>CLOSING DATE</u> Open Until Filled |
| 20 | <u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 ST Floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. |
| | An equal opportunity employer |